



# Columbia International Relations Council and Association

## CIRCA E-Board Meeting Minutes

Date: September 28th, 2020

Time: 9-10:30 PM EST

Location: Zoom

- I. Attendance: Anna, Katie, Katy, Rose, Alex, Mwan, Janine, Silas, Gabe, Raya, Owen, Olivia, Rachel
- II. Remember - before messaging admin, just take a second to ask eboard first and check the admin drive because admin doesn't like when we ask the same question over and over again
- III. Branch Updates!
  - A. Treasurers: Talk to Anna if you need to put money into the Columbia account from the NYCIRCA account, if you still need to be reimbursed for something talk to Anna, Uber purchases on the CIRCA card? Please check with your branches and make sure no one is using the card accidentally?
  - B. Design Chair: Launching the CHS matching campaign tonight/tomorrow morning
  - C. SM Board: Mentor Mentee form!!! Please promote it!!
  - D. CAFA: Had their first meeting this week, Middle East rep is working on getting the first speaker
  - E. CPR: had huge membership at their first meeting! Wowow! Everything is go well, working on scheduling atm
  - F. Travel Team: Practice on Tuesday 8-9, New member trainings on Sundays, exciting new plans - join sim with NY head dels, officially registered for Seton Hall's first conference in November, can't go to NCSC - on the same weekend as CMUNCE
  - G. CMUNCE: Registration is at 412, COFs are settled in and getting adjusted, if you have outstanding elements of your background guide please get those in ASAP
  - H. CESIMS: Teaching program is up and running - applications for secretariat are out
  - I. CMUNNY: Secretariat app is going out, not anticipating a lot of applications - anticipating giving eboard the applications on Friday of this week (THAT'S YOUR READING HOMEWORK EBOARD), this application year will be more important than usual since the conference wasn't held

- J. President: Request to join the LionLink so you can be added as an officer to make us look more professional :) - encourage your branches to join it as well!, SVR training has been confirmed for 10/23 (MARK IT ON YOUR CALENDARS NOW, and CMUNNY tell your applicants to tentatively mark their calendars for this) - it's about how to use campus resources and handle reports, we can invite general members to it as well if they are interested, Silas is meeting with Avi this weekend to talk about what our anti-racism training will be, FILL OUT THE NEWSLETTER WITH SOMETHING NEW each week please, write your due dates for apps and whatnot so it can go in the upcoming events section, show them the CIRCA website, send Silas unis of people who don't receive the CIRCA newsletter, Community Forum is tomorrow!!!! WOWOWOWOWOW!!!! Take the time to message your
1. Training Resources folder in the Drive! Workshop and training recaps, etc. these are all resources you have available to you - please take the time to look at them and look at your anti-racism plan from the Summer - check in on your commitments and see how they are going? Are you doing what you wanted to do? Is it feasible? What do you need to change? This is your assignment for the next two weeks. Feel free to review them with your branches as well. There's a file with prompts in that Training Resources folder - We will be reflecting on this in a coming week at eboard
  2. Don't forget your Multicultural Affairs Info Session for your branch - pick one you are interested in and start thinking about it. CAFA and SM and Treasurer are looking to combine with another branch's training because we are small.
- K. READ SILAS' EMAILS Y'ALL - we gotta prevent that disconnect between the board and the branches - the things we talk about promoting at meetings are legit - let's actually do them please!
- IV. Community Forum
- A. Open with hellos & eboard introduction/branch update
  - B. Give agenda - looking at the DEI amendment (summary) - opening floor for questions, advertise office hours/coffee chats
  - C. Then we go into games :)