



Columbia International Relations Council and Association

CIRCA E-Board Meeting Minutes

Date: September 21th, 2020

Time: 9-10:30 PM EST

Location: Zoom

I.Branch Updates

- A. CMUNNY → Speaker series cancelled, SGDg turnover happening soon (October 12th new deliberation date)
- B. CESIMS → Recruiting more teachers, need to recruit 2 usgs of education, other branches, please send out our sign out link if you can!
- C. CMUNCE → COF interviews were this week (we had 22 applications wow!!) those who aren't selected will become staffers, registration continues - about half capacity right now (some of which is scholarships) Please share the staffing interest form! **TURN IN YOUR BACKGROUND GUIDE MATERIALS :))**
- D. Travel Team → 47 people have filled out the conference preference form! Wowowowow! Launched new website, coffee chats ongoing, practice tomorrow, considering adding a second practice for international students, planning a social event, if you want to plug your branch - message rose, but be succinct please!
- E. CPR → received over 100 staff applications! **HOLY MOLY!!!** Cosponsoring a number of voting week events, how much fun :) Still waiting on SGB to release numbers and process some leftover stuff from high school essay contest
- F. CAFA → Doing interviews this week for the regions, might move people around from their top choice to pick as many as possible
- G. Now!Here → What do we do?? We should add this to our agenda to discuss :D It could be fun to have a what does virtual columbia look like in different parts of the world edition
- H. SM Board → Join the Discord and please participate! Just a few minutes each day! Reshare Voter Registration Day stuff, send links you want promoted
- I. Design Chair → Meeting with SHS tomorrow!
- J. Treasurer → Finally got the PO key, cleared the SHS process, getting a dif credit card

K. President → Had an office hours → expressed concern in making sure that our efforts from the summer are sustained and continue throughout the school year and making sure they pass on to the next eboard as well, notes on the meeting are in the eboard drive, please take a moment to review them

1. Reminder - October 2nd required meeting with Simone
2. Everyone must do the Enough is Enough training! Set times on the website
3. Everyone must do the SOKA assessment!

II. How is sharing out the fall updates slide deck going?

- A. If you haven't done it, make sure you do it! :)
- B. If you are doing interviews - make sure you start the interview by informing everyone about the Membership Feedback Form for if they have concerns about how the interview goes

III. Reminder - what is talked about in eboard, should stay in eboard. We want to protect our members and maintain eboard trust - we will not start rumours or gossip

IV. Don't forget about interbranch cooperation! Link all your socials back to the main CIRCA materials! :D

V. Setting a date for the Welcome Back Town Hall

A. Options - after travel team, 8-9 wednesday, Friday afternoon, Friday night (@Katie post on social media a time zone survey)

1. Friday afternoon - 1 vote
2. Weekday night - large majority!
3. Wednesday 8-9 - 2 votes
4. Tuesday 9-10 wins! BUT what about the people in the Europe - let's consider the 7-9 range to accommodate both America, Europe, and 12 hours
5. 7-8 on Tuesday instead?

B. 7PM October 6th is the final time :)

C. DON'T FORGET IT'S CALLED A COMMUNITY FORUM NOT A TOWN HALL

VI. What to do about the Constitution - we didn't have enough time for everyone to review it so it will be scrapped from the agenda for tonight.

A. Constitutional Review page by page in January? (It would get us back on track for our yearly review every spring because we are backed up 6 months on amendments)

1. Votes for January: 6 votes
2. Review starting next week: 1 vote

- B. Necessity of communicating with members about the failure to have a Town Hall on the amendments last year so we are pushing them out now to show the members the version that we are working on - we will be doing another review of the Constitution in January, page by page to review with the feedback incorporating the feedback we will get in the fall membership amendment vote

VII. Electing Design Chair and Appointing DEI Officer

- A. Need to get a new one, Mwan is ready to retire! Each branch seems to have a steady flow of their own graphics and social media campaigns - do we still need the design chair? It becomes an official position with these amendments

1. It could be a hybrid position instead - a general CIRCA member who does designs and graphics but who doesn't come to eboard meetings
2. Could make it a Deputy VP position to the VP of Marketing
3. Could combine VP of Marketing and design chair
4. Could put design chair under domain of SM Board
 - a) SM Board's domain is CIRCA-interbranch-connectivity after all
5. Two options to vote - take it out of the constitution entirely and leave to SM board or move it under domain of
 - a) Overwhelming majority for moving it under SM Board!

- B. DEI Officer is waiting on the amendment approval → to avoid not being able to have an officer this semester, eboard can vote to move ahead assuming amendment approval and can get rid of the position later on should it be axed

1. Should be brought up and discussed with the membership before officially going into place
2. Could bring it up at the first town hall!! Wow, I love this idea
3. Vote to move this amendment up to the 6th → passes
 - a) Form will be sent on the 2nd, open for voting on the 6th and close on the 9th → please start mentioning it at your next meetings! (remind them that this is a temporary amendment, we want to appoint the position and then can re-review it in our large amendment vote)
4. Will this vote be the official vote or an unofficial vote? → It's the official approval!!!